

EVENTS AND PARTNERSHIPS MANAGER – 3 DAYS A WEEK

- **Enjoy the thrill of bringing amazing events to life**
- **Forge partnerships with sponsors, ambassadors and event partners**
- **Annual trip to Cambodia**

This is an opportunity to work in a dynamic, collaborative small team that achieves impact well beyond its size to transform the lives of some of the world's most vulnerable women and children who have been trafficked, enslaved or abused.

We are Hagar:

- We transform the lives of women and children who have been trafficked, enslaved or abused in a number of countries across Asia.
- We also work to combat trafficking, slavery and abuse through training, awareness-raising and advocacy.
- We have been doing this work for 25 years and have transformed thousands of lives.
- Hagar Australia's small, passionate team is based in Melbourne and works collaboratively as part of the global Hagar network.
- We are a Christian organisation that respects and works with people of all faith backgrounds
- We are supported by a diverse range of generous donors, from individual monthly donors to large corporations and philanthropic foundations.

The role:

- Grow Hagar Australia's income and profile through successful fundraising events, including an annual gala, Style for Life – our annual hair salon-based fundraiser, and Run for Freedom – a half-marathon in Cambodia, and more.
- Forge positive, collaborative relationships with event partners and sponsors
- Recruit high-profile and well-connected ambassadors to support Hagar events
- Recruit and manage a team of engaged volunteers to ensure the success of events
- Manage event budgets, ensuring costs are kept to a minimum and income targets are met.

On a typical day, you might:

- Negotiate a partnership with a venue or catering company
- Host a meeting of event volunteers
- Source sponsorship and prizes for an event
- Meet with a potential ambassador
- Plan Hagar's annual tour to Cambodia
- Develop a budget and communications plan for an event.

The essentials:

- Evidence of generating income from successful fundraising events
- Confidence and outstanding networking and relationship management skills
- Strong organisational, project and budget management skills
- A track record of pioneering new, innovative events or strategies
- A commitment to Hagar's mission and values, including the protection of children and survivors of human rights abuses.

Not essential, but definitely a bonus:

- Existing relationships and networks in the event management space in Melbourne
- Experience managing peer-to-peer fundraising events
- Social media and online community-building skills
- Understanding of the issues of human trafficking, slavery and abuse.

The reward:

- The thrill of bringing some incredible events to life and a mandate to push the boundaries and break the script for fundraising events.
- A part-time role to help balance other parts of your life
- The opportunity to help transform the lives of some of the world's most vulnerable people – women and children who have been trafficked, enslaved or abused.
- The opportunity to travel to Cambodia once a year
- The opportunity to work in a dynamic, innovative and collaborative small team that achieves impact well beyond its size.

Applications:

To apply, please forward your application to our recruitment partner, Qudos Recruitment Pty Ltd; Lyn Cairns, lyn@qudos.com.au

Please note:

Hagar Australia is a child-safe organisation and takes client and staff protection seriously. Prior to any offer of employment, pre-employment checks must be completed; these will include reference checking and a national criminal history check.